

**Department of  
Education**

*Dennis M. Walcott, Chancellor*

**THE NEW YORK CITY DEPARTMENT OF EDUCATION**

**Daria Rigney, Superintendent**

COMMUNITY SCHOOL DISTRICT 2  
333 Seventh Avenue  
New York, NY 10001  
Phone: 212-356-3739 ~ Fax: 212-356-7514

**DELEGATION**


**To:** Principals of Schools in Community School District 2  
**From:** Daria Rigney, Community Superintendent, District 2  
**Re:** Delegation

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Pursuant to Education Law §2590-d(1)(b), I hereby delegate to you the authority to:

1. Select and appoint assistant principals in your schools and consult with the school leadership team prior to appointing assistant principals;
2. Appoint, define duties of, assign, promote and discharge all non-supervisory employees in your schools, subject to the terms of any applicable collective bargaining agreements;
3. Approve/disapprove matters relating to the instruction of students in your schools (including selection of textbooks and other instructional materials);
4. Administer minor repair and purchasing funds for your schools and provide for minor repairs at your school buildings;
5. Initiate and resolve disciplinary charges against teaching and supervisory staff members in your schools who have completed probation and recommend suspension of such employees to the Chancellor.

Dated: 4/26/11

  
Community Superintendent  
District 2