



Division of Human Resources  
HR School Support  
Scholarship Incentives and Speech Programs  
65 Court Street, Brooklyn, NY 11201

February 15, 2017

Dear Colleague,

Today, due to a clerical error you may have received an email containing personal information on yourself and some of your DOE colleagues. We sincerely apologize for this error and understand that this may have caused you some concern.

First, we would ask that you delete the original email that you have received regarding matriculation and the Career Training Program.

Second, we value your contributions as paraprofessionals and know that we are doing everything possible to remedy this situation so that your personal information is not compromised. We have contacted *Legal Shield* which is an identity theft protection service who will work with the NYCDOE to offer you identify theft protection. The NYCDOE will pay for this program for you. In order to proceed with your registration into the program, your authorization is required. Therefore, we will need you to call the Scholarship Incentives and Speech programs office to grant us the authority to proceed with registering you for the identify theft protection. Please contact our office via telephone at **(718) 935-2449** and someone will assist you in this matter.

Again, we sincerely apologize for any inconvenience this may have caused and we are working diligently and expeditiously to correct this error. Thank you for your patience and we look forward to speaking with you in the coming days.

Yours truly,

*Peter Ianniello, PhD*

Executive Director  
HR School Support